



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS

JOB POSTING

Subcode Official

INTERIM APPOINTMENT

(INTERIM APPOINTMENT EXPIRES SEPTEMBER 30, 2017)

On Monday, October 29, 2012, Superstorm Sandy hit New Jersey, resulting in a level of damage never before experienced in this state. The Disaster Relief Appropriations Act (HR152) provided \$16 billion in funding to the Department of Housing and Urban Development (HUD) *Community Development Block Grant Disaster Recovery (CDBG-DR)* program; an initial allocation of \$1,829,520,000 was made to New Jersey. It is expected that there will be additional allocations of CDBG-DR to New Jersey by the HUD Secretary. The New Jersey Department of Community Affairs (DCA) will administer the CDBG-DR funds allocated to New Jersey to rebuild homes, businesses, and infrastructure impacted by Superstorm Sandy.

The DCA is seeking twenty (20) Subcode Officials to serve in the Sandy Recovery Division. A new interim division is to begin operations immediately and expected to remain operational through September 30, 2017.

POSTING NUMBER:	HR-0060	ISSUE DATE:	April 5, 2013
TITLE:	Subcode Official	CLOSING DATE:	April 19, 2013
DIVISION / UNIT:	Sandy Recovery Division Codes and Standards Regional Sandy Assistance Offices	SALARY RANGE:	R26: \$62,935.36 - \$89,533.96
LOCATION:	101 South Broad Street Trenton, New Jersey	DISTRIBUTION:	STATEWIDE
POSITIONS:	20 (8-Building, 4-Electrical, 4-Fire, 4-Plumbing)		

DESCRIPTION OF MAJOR DUTIES:

Under general supervision in the Office of Regulatory Affairs performs work involving the enforcement and administration of the Uniform Construction Code Act and Regulations in towns affected by Superstorm Sandy; does other related work as required.

REQUIREMENTS:

EXPERIENCE:

Ten (10) years of experience in construction project management work such as a construction manager, construction official, general contractor, architect, or engineer with field responsibilities for all levels of construction, OR as an electrician, plumber, building trades craftsman, fire protection specialist, or in amusement ride developer, or in construction, inspection, or boiler/pressure vessel maintenance, inspection or construction.

LICENSES:

Applicants must possess a valid High Rise and Hazardous Specialist (HHS) code enforcement license in either building, fire protection, electrical, or plumbing, issued by the Department of Community Affairs, appropriate to the position.

NOTE: Appointees must continue to complete the continuing education requirements to maintain their HHS license. Applicants must also possess a valid Subcode Official license in the appropriate discipline (building, electrical, fire protection, plumbing) issued by the New Jersey Department of Community Affairs.

NOTE: Appointees must continue to complete the continuing education requirements to maintain their Sub-Code Official license.

LICENSE: Appointees will be required to possess a valid driver's license only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

Please submit a resume and any required documents (licenses, certification and or transcripts) along with a letter of interest, including a phone number, by the closing date to:

Office of Human Resources
New Jersey Department of Community Affairs
HR# 0060

101 South Broad Street
PO Box 800

Trenton, New Jersey 08625

Resumes may be emailed to: resume1@dca.state.nj.us

NOTE: In accordance with the New Jersey First Act P.L. 2011 c70, effective September 1, 2011, new public employees are required to obtain New Jersey residency within one (1) year of employment.

The New Jersey Department of Community Affairs is an Equal Opportunity Employer